

numbering unless explicitly stated. The method starts at Step 200. Step 202 supplies a plurality of folders with a corresponding plurality of scripts. Step 204 selects a first number of folders. Step 206 processing a document. Step 208 adds the processed document to the selected folders. Step 210, in response to adding the processed document to a first number of selected folders, generates the document in a first number of scripts.

The system includes at least one multifunctional peripheral (MFP) device with functions comprising scanning, faxing, printing, and copying. Then, processing a document in Step 206 includes using processes selected from the group including scanning, faxing, printing, and copying. Step 205 selects an MFP device at which the document is to be processed.

The system also includes at least one computer workstation with an operating system, connected to a MFP device. Then, the method comprises further steps. Step 201a installs a shell extension to the computer operating system. Step 201b, in response to accessing the shell extension, generates the first number of folders. Step 201c writes a script for each of the first number of folders. Step 201d, in response to accessing the shell extension, selects folders for editing. Step 201e edits the scripts in the selected folders. Step 201f saves the folders.

Writing a script for each of the first number of folders in Step 201c includes writing a script using a protocol selected from the group including Java and visual basic (VB).

A system and method have been provided for managing a workflow using a plurality of scripts. Examples have been given for the creation, editing, and use of the present invention workflow process in a Windows environment. However, other variations and
5 embodiments of the invention will occur to those skilled in the art.

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